**EXECUTIVE COMMITTEE - AGENDA SETTING MEETING**

**MINUTES**

**Tuesday, November 13, 2018 at 5:30 PM, Room 12**

**[2] 1. Call to Order**

Meeting was called to order at 5:27 pm.

**[3] 2. Attendance**

Directors: Pam Elders, Alfred Kent

 Guests: Jerby Navalta, Kahele Nahale-a, Don Bryan

**[5] 3. PUBLIC COMMENTS:**

**4. BOARD AGENDA ITEMS:**

1. **FOR INTERIM DIRECTOR’S Report:**
2. Report on Enrollment numbers/Class size issues
3. Hiring/Staffing Update
4. CSI Update
5. Update on Preparation for Faculty Evaluations

**[5] b. CONSENT AGENDA ITEMS: [Reports DUE in writing, Friday before Board meeting].**

1. Meeting Minutes Review - 10/23/18 Meeting Minutes and 11/5/18

**2. Financial Review (if applicable, quarterly financials) - AGENDA ITEM?**

3. Committee Reports: Finance; Governance (no meeting); Personnel (no meeting); Development/Hui

 Makua **(Update on Donor Event)**; Academic (no meeting); **Ad Hoc Committees - Grounds and**

 **Climate Surveys - AGENDA ITEMS???**

4. Hui Kako’o O Laupahoehoe -

 **[5] c. CORRESPONDENCE ITEMS:**

i. Revisions to LCPCS Draft Audit

ii. Friendly reminder re: visits to campus

iii. Consultant Services

iv. State Public Charter School Commission, Monday, October 29, 2018

v. Updated Note 10 - Em: from Rozanne Connell

vi. VAM proposals to Commission on Mon 11/19

vii. VAM comments for 10/29 P&A meeting

viii. Contract Renewal Application Approved on Monday 10/29

iv. Don Bryan’s Resignation Letter

x. Peter Sternlicht’s Resignation Letter

xi. Laupahoehoe Community Public Charter School CIP Status

 **[10] d. GB ANNUAL REVIEW SCHEDULE - NOVEMBER 2018 Schedule Review**

 **[10] e. SCHOOL DIRECTOR’S PROGRESS REPORT (Jessica) - Pam will check-in with Jessica to confirm**

 **required data is available**

 **f. OLD BUSINESS**

1. Enrollment Policy Revision (Kahele) [10]
2. Strategic Plan-School-Wide Plan Presentation to Board (Kahele) [15]
3. Recruitment of New Board Members/Status update on Board Composition [5]

 **g.** **NEW BUSINESS**

1. Preschool Sustainability (Fred) [15]
2. Status of Ad Hoc Committees (Grounds & Climate Surveys) Next Steps? [10]
3. Carver Implementation - EL-8/Rescind current policies & adopt Board Policy Manual(?) [30]
4. Review school student demographic data [10]
5. School Director Hire
6. Kindergarten Assessment Report (Jessica) [15]
7. Quarterly Financials [5]

 **[10] h. Executive Session - no ES for 11/27**

* 1. Board Self-Assessment

  **[1] i. Secretary recap & Announcements**

1. Next Board Meetings
2. *Finance Committee* –
3. *Personnel Committee* –
4. *Governance Committee* –
5. Working Session - November 20, 2018
6. *Regular Monthly Board* - November 27, 2018
7. **SCHEDULE DECEMBER BOARD MEETING (Regular date is 12/25!)**

 b. School Events

1. Please see [calendar on lcpcs.org](http://lcpcs.org/news/calendar)

Assignment of tasks

**Meeting adjourned at 5:50 pm.**